

Breadcrumb

1. [Home](#)
2. Print
3. Pdf
4. Node
5. Entity Print

HRDG 4335 - Table of Contents

Last Modified:

Subchapter 4335

Voluntary Change in Official Duty Station Issued: 11/19

Table of Contents

Introduction

- [Introduction](#)
- [Related Regulations](#)
- [Eligibility](#)
- [Exclusions](#)
- [Which Process Is Right for You?](#)
- [ODS Flow Chart](#)
- [Coverage](#)
- [Delegation of Authority](#)
- [Will My Request Be Approved?](#)
- [If I have a Home Duty Station & Want to Move, Do I Use this HRDG?](#)
- [Subsequent Requests for Changes in ODS](#)
- [Does this HRDG Process Apply to RA Situations?](#)
- [Records Management](#)
- [Glossary](#)

Section A - Roles and Responsibilities

- [Employees](#)
- [Supervisors](#)
- [Deputy Administrators](#)
- [Administrators](#)
- [Servicing Personnel Office \(SPO\)](#)
- [Human Resources Policy Branch \(HRPB\)](#)

Section B - Effects on Employee Benefits

- [Eligibility for Home Leave and Expanded Annual Leave Ceilings](#)
- [Paying for the Move to a New Duty Station](#)
- [Effect on Pay and Tour of Duty](#)

Section C - Application / Decisional Process

- [Timeline](#)
- [Process](#)
- [Employee Justification](#)
- [Appeal Process](#)
- [Annual Review Process](#)

Note: This Subchapter does not apply to bargaining unit members.

[Back to HRDG](#)

[Print](#)