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NCAH Portal Guidance for CVB Submitters

Last Modified:

The National Centers for Animal Health (NCAH) Portal is an external-facing Web portal that allows for electronic communications between external stakeholders and NCAH agencies, including APHIS' Center for Veterinary Biologics (CVB).

See <u>CVB Notices 16-14</u> (136.57 KB) and <u>17-03</u> (132.92 KB) for more information on access requirements and the use of the NCAH Portal for CVB submissions and correspondence. <u>Go to the NCAH Portal</u> View Top 10 Reasons To Use the NCAH Portal

About the NCAH Portal

The NCAH Portal is available for all active CVB licensed firms and permittees to submit data for the following:

- Shipment and Receipt of Biologics Samples (APHIS Form 2020)
- Veterinary Biologics Production and Testing Report (APHIS Form 2008)
- Qualification of Veterinary Biologics Personnel (APHIS Form 2007)
- Inspection and Compliance Correspondence (APHIS Form 2048)

- Policy, Evaluation, and Licensing Correspondence (APHIS Form 2049)
- Official Export Certificate for Animal Biological Products (APHIS 2017)
- Certificate of Licensing and Inspection (unrestricted license English and Spanish) (APHIS 2046 and 2046S)
- Certificate of Licensing and Inspection (restricted license English and Spanish) (APHIS 2047 and 2047S)
- Applications for United States Veterinary Biological Product Permits for Sales and Distribution (APHIS 2005)

It is also available for those users not affiliated with a licensed firm or permittee to submit:

• Applications for United States Veterinary Biological Product Permits for Research and Evaluation and/or Transit Shipments (APHIS 2005)

To help users learn how to gain access to the NCAH Portal, the different capabilities of user's roles, and how to use the various functions available, there are guidance materials posted below. If you need more help, contact the CVB at <u>cvb.pims@usda.gov</u>.

Step-by-Step Guides for Accessing the NCAH Portal

Firms must take specific steps before they can use the NCAH Portal. The steps may be different depending on a firm's establishment status.

User Guides

These guides are designed to be used individually or together to show you how to use the NCAH Portal for different tasks. Answers to some common questions are also addressed in the additional information found in these guides.

Training Videos

The training videos will show you how to use the NCAH Portal for different tasks. They can be used individually or in conjunction with the user guides.

Archived Newsletters

Newsletters are emailed periodically to NCAH Portal users to share information on updates, helpful tips and tricks, and important reminders. Archived versions of those newsletters are posted here for reference.

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